

LOCAL LODGE FINANCIAL STATEMENT

Lodge Name: _____ Number: _____ For Period Ending: _____

INCOME STATEMENT

1. **Receipts**
 - a. Dues and initiation fees \$ _____
 - b. Fundraising \$ _____
 - c. Interest and dividends \$ _____
 - d. Other \$ _____
2. **Total Receipts** \$ _____
3. **Disbursements**
 - a. Community service* \$ _____
 - b. Fraternal support** \$ _____
 - c. Other \$ _____
4. **Total Disbursements** \$ _____
5. **Net Gain (Loss) line 2 minus line 4** \$ _____

*Community service – Report the total dollars spent by the local lodge to assist needy individuals or to improve the community at large. Include all monies disbursed by the local lodge as a spending unit for these purposes, including funds disbursed as a result of local lodge fundraising activities.

**Fraternal support – Report total dollars spent to maintain and operate the lodge, carry out lodge activities or conduct fraternal events. Include expenditures which are necessary to maintain the local lodge as an organizational unit, including hall rent, postage, utilities, insurance, office supplies, etc. Also including expenditures related to the sponsorship of specific fraternal events or functions, including expenditures for advertising, entertainment, refreshments, etc.

BALANCE SHEET

Assets

6. **Cash on hand and in bank** \$ _____
7. **Investments** \$ _____
8. **Furniture and equipment** \$ _____
9. **Other** \$ _____
10. **Total Assets** \$ _____

LIABILITIES

11. **Mortgage or loan, if any** \$ _____
12. **Other** \$ _____
13. **Total Liabilities** \$ _____
14. **Net Worth line 10 minus line 13** \$ _____
15. **Total line 13 plus line 14** \$ _____
16. **Net Worth as of Report Date item 14 above** \$ _____
17. **Net Worth Prior Year-end** \$ _____
18. **Net Increase (Decrease) line 16 minus line 17** \$ _____

President's Name (please print)

Treasurer's or Financial Secretary's Name (please print)

President's Signature

Treasurer's or Financial Secretary's Signature

REPORT OF AUDITING COMMITTEE

The balances in the various funds as per (_____) are as follows:

1. **General Fund** \$ _____
2. **Other Funds list** \$ _____
..... \$ _____
..... \$ _____
3. **Total** \$ _____

The funds at left are held in the following banks and investments:

1. **General Fund** \$ _____
2. **Other Funds list** \$ _____
..... \$ _____
3. **Cash held by Treasurer** \$ _____
4. **Total to agree with item 3 at left** \$ _____

Audit Committee Chair's Name (please print)

Audit Committee Chair's Signature

I, as the Audit Committee Chair, along with the Audit Committee, have audited the books of the Treasurer of our lodge for the period shown above and find them correct. The information recorded above is also correct and agrees with the books except as stated in the remarks on the attached sheet.

For Office Use Only: Date Received _____
Review completed by: _____

Date Reviewed _____

District President's Name (please print)

District President's Signature

Lodges: Upon completion of this form, print a copy, obtain the required signatures, retain a copy for your records and send a copy to your District President.
Lodge Deadline: February 15, 2019